“Wilson Tigers will protect our campus and keep it clean, green and safe.”

**Lockers Policy and Procedures**

1.) **Lockers**

- All lockers are the property of Woodrow Wilson High School.
- Locker contracts will be distributed during Homeroom.
- Locker will be first come first serve ONLY.
- Lockers will be distributed by students’ alphabetical COHORT 08/28-09/01 from 8-8:30am in the atrium
  - A-D DEAN ANGELO HERNANDEZ
  - E-K DEAN MARK MARTIN
  - L-R DEAN ANDREW BARNES
  - S-Z DEAN ANDRE WILLIAMS
- Scholars NEW to Wilson must see their respective DEAN to obtain a locker.
- Scholars can retrieve locker combinations and numbers from their respective DEAN when needed.
- Access to lockers is permitted before, after school and during STEP.
- Lateness to class because of lockers could mean loss of locker privileges.
- Lockers are to be kept clean. Abuse of lockers will forfeit privilege.
- Lockers are made available for scholar use to store school supplies and personal items necessary for use at school.
- The school assumes NO responsibility for loss or damage of any item in a locker, locked or unlocked.
- School ADMINISTRATION can search lockers to assure safety for the school.
- A scholar using a locker which is the property of the school is presumed to have no expectations of privacy in that locker content.

2.) **Inspection of Lockers**

- Inspection of lockers will be conducted at the end of every advisory.
- Inspections will be done if it is believed that there is a risk of:
  - An interference with school purposes or educational function
  - Safety
  - Physical injury or illness of any person
  - Damage to personal or school property
  - Violation of school rules such as drugs, alcohol, weapons etc.
  - Retrieve school material/equipment
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3.) Seizure
   • School ADMINISTRATION may seize any illegal or unauthorized items in the locker, or any other items reasonably determined to be of a potential threat to the safety or security of others.

4.) Locker Maintenance
   • It is the scholar’s responsibility that the locker remains in good condition.
   • Scholars are to use lockers exclusively to store school related materials.
   • Scholars are solely responsible for the contents of the locker.
   • Scholars shall not share lockers with any other scholars.
   • Scholars will be charged a $5 fee for damaged lockers.

5.) Clearance of Lockers
   • All lockers will be cleared out at the end of the year.
   • Any items left in the lockers will become school property.
   • Locks will be changed for every locker over the summer.