



WMC

Woodrow Wilson High School Management Corporation, Inc.

Meeting of The Board of Directors

Minutes of Meeting -- November 16, 2007

Attendees:

C. Samuels, Secretary	M. Berlin, Co-Treasurer	R. Zugby, Vice Chair
A. Wilson	D. Spruell	G. Callanen
J. Koczela, Chairman	M. Froning	A. Evans, Co-Treasurer

There were no proposed changes to the agenda which had been previously distributed.

The following consent items, moved and seconded, were unanimously passed:

1. Approval of Minutes from October 26, 2007
2. Terms of Reference for the Board of Directors and standing committees (Executive, Audit, Budget & Finance)
3. Resolution approving Howe Employment Agreement for 2008

Regarding item number 3 above, Doris Spruell suggested that as part of the employment agreement we define the vacation and leave benefits granted to Mr. Howe when he was first hired as an independent contractor in May of 2007.

The Status of Outstanding Action items from the previous meeting(s) were discussed

- M. Froning and R. Zugby discussed the plans for the parent and faculty/staff voting on December 7th parent/teacher conferences.
- M. Froning and R. Zugby briefly discussed the individuals running for the Board openings

The Treasurer's report was given, and Mr. Howe presented the YTD P & L through October. Marlene Berlin reported on the status of developing a relationship with a new bank. She discussed the Georgetown Bank, but Mr. Evans voiced strong opposition because of the "up-town" appearance of using a bank from Georgetown rather than a long established Washington Bank. Marlene, Anthony and Alex Wilson agreed to work on the selection collectively and will report at the November meeting. Mr. Howe provided a capsular view (which is attached to these minutes) of the Board and Liability Insurance coverage for WMC.

Mr. Howe gave the Executive Director's Report which highlighted the following:

- Status of the RFP and Interviews scheduled for Monday, December 3, 2007 in the Law Offices of Mintz/Levin
- The status of the RFP for the project manager, which has been delayed until we can have a discussion with Allen Lew's office about using their people. Both respondents exceeded our budget
- An update on the school locker situation

- An update on the collection heads for the downspouts which are scheduled for installation the weekend after Thanksgiving.

Mr. Koczela commented briefly on the Field Use Policy Manual that has been created. He asked that everyone provide additions, revisions, or exceptions by the Monday, November 26, 2007

Mary Froning, the Chair of the LSRT talked briefly about the Chancellor's Restructuring of Wilson High School. The discussion centered on the Chancellor's Five (????) options, and the LSRT's plan to be proactive. Mary said that that had planned to have "think tank" meetings scheduled for _____?????

The next regular meeting of the Board will be held on December 14 at 7:15 AM in the library.

The meeting was adjourned at 8:45 AM.

Respectfully submitted: _____